

Track and Field (Track Events)

Sprints/400m/800m/1500m/3000m/Relays

ELEMENTARY - INTERSCHOOL

- Consult [Risk Management](#) .
- This activity page must be presented to the activity provider prior to the activity taking place. The activity provider must meet the minimum requirements listed on this page. For more information on planning trips using outside providers, consult [Outside Activity Providers](#) .
- Consult curricular [Fitness Activities](#) when involving participants in training and fitness development activities.

Equipment

- Determine that all equipment is safe for use (for example, no sharp corners, cracks, or splinters). Students must be encouraged to report equipment problems to the coach.
- Protective equipment must not be altered (for example, cutting apportion off the back of mouth guards).
- Check batons for cracks or splinters.
- Check safety of starting blocks if they are used.
- Starters pistols must be locked away when not in use.

Refer to the [First Aid](#) section for first aid equipment requirements.

Clothing/Footwear/Jewellery

- Appropriate clothing and footwear must be worn.
- No bare feet or socks without shoes permitted.
- Grades 6, 7 and 8 students may wear 5mm (0.25") spikes on rubberized or asphalt tracks or 9mm (0.5") spikes on gravel tracks. No track shoes with spikes removed or turf shoes permitted.
- The wearing of jewellery during practices and competitions must meet the rules of the governing body of the sport/activity, [OFSAA](#), and local athletic association. Consult the [General Safety](#)

[Standards for Clothing, Footwear, and Jewellery](#) when jewellery is not addressed by the governing body of the sport/activity, OFSAA or the local athletic association.

- When long hair poses a safety risk it must be secured. Devices (for example, hair pins, elastics and barrettes) used to tie back long hair must not present a safety concern.

Facilities

- Determine that all facilities are safe for use. Students must be encouraged to report facility problems to the coach.
- All tracks must be inspected annually and maintained as necessary.
- Run-out areas must be in place for all running events, school halls and stairway running.
- “Blacktop” strips and open fields may be used if areas are suitable, smooth, clean, level and provide safe footing and traction.
- Consult [Safety in Activity Rooms](#), for safety precautions when using non-gym areas.
- Practices: Holes, hazards (for example, glass, rocks, sprinkler heads, sewer grates), and severely uneven surfaces must be identified. The conditions must be made safe or the activity must be modified or moved to a safe location. Hazards which cannot be removed must be brought to the attention of the students. Coach must notify principal/designate of unsafe field conditions.
- Competitions: Where hazardous conditions that cannot be avoided are identified by the coach and/or officials the conditions must be made safe or the competition must be cancelled or moved to a safe location. Coach must notify principal/designate of unsafe field conditions.
- Walls, stages, equipment, trees, and posts must not be used as turning points, finish lines, end zones, or boundaries. Establish a clearly delineated boundary line away from the hazards, using visual markers (for example, lines, pylons), to prevent contact/collision.
- When running takes place off school site for a warm up, conditioning run and/or is an integral part of the activity:
 - Coaches must do a safety check ‘walk through’ in order to identify potential problems prior to initial use of route or course.
 - Coaches must outline to the students the route or course (for example, notice of areas to approach with caution) before the start of the run.

- Coaches must determine that students are not crossing busy intersections unless directly supervised.

Indoor Running – Use of Hallways and Stairs

- At turnaround or end points, designate a safety or slow down zone (for example,) using pylons).
- Designate a safety zone (for example, using pylons) for all doors that open out into the hall.
- Where school hallways or stairways are used for training purposes, the following appropriate safety measures must be in place:
 - hallway protrusions must be clearly marked
 - inform appropriate staff members of times and locations of indoor practices
 - no running to take place where showcases presents a hazard
 - hall double doors have to be secured open
 - monitors must be positioned at corners
 - floor surface must provide safe footing and traction
 - stairways must have a railing
 - students must be instructed on safety procedures for running stairs (e.g. one step at a time, blind spots, spatial awareness, using railings for balance, maintaining body control, respect for personal space)

Environmental Considerations

- When environmental conditions may pose a risk to student safety (for example, thunderstorms [lightning] or student(s) with asthma, triggered by air quality), coaches must take into consideration their school board/school's protocols and procedures related to:
 - environmental conditions (consult [Weather](#)); and
 - insects (for example, mosquitoes and ticks [consult the school/school board's protocols and/or regional Public Health Department's website]).
- Students must receive instruction on safety procedures related to environmental conditions and be made aware of ways to protect themselves (for example, sun burn, heat stroke).
- At all times the school board's weather and insect procedures are the minimum standards. In situations where a higher standard of care is presented (for example, outside activity providers,

facility/program coordinators), the higher standard of care must be followed.

Special Rules/Instructions

- Be aware of students whose medical condition (for example, asthma, anaphylaxis, casts, previous concussion, orthopaedic device) may affect participation. Consult [Medical Conditions](#) .
- Prior to participation students must receive concussion information through the appropriate Ministry of Education's Concussion Awareness Resource or the school board approved concussion resources. Students must also receive information on:
 - the Concussion Code of Conduct;
 - concussion prevention strategies specific to the activity and inherent risks of the activity (that is, outline possible risks and ways to minimize the risks);
 - procedures and rules for safe play; and
 - the importance of reporting symptoms related to a suspected concussion.
- Students must confirm their review of the concussion awareness resource and Concussion Code of Conduct prior to participation.
- Refer to the school board's transportation procedures related to communicating with parents/guardians the location of an off-site activity and the means of transportation used as well as to the need for obtaining parent/guardian permission.
- Previous training, fitness level, and the length of time and intensity of physical activity must be taken into consideration.
- Activities must be based on skills that are taught.
- Skills must be taught in proper progression.
- A proper warm-up and cool-down must be included.
- Emphasize controlled movement when requiring students to walk or run backwards. Backward-running races are not permitted.
- When involved in practice drills, students must not be required to close their eyes or be blindfolded.
- Fair play and rules of the sport must be taught and strictly enforced.
- Adequate liquid replacement (personal water bottles, water fountains) must be accessible for students before, during, and after physical activity to prevent dehydration.

- Students must be informed that they are not to share water bottles.
- No student may participate in a competition without prior skill development and practice.
- Grade 6, 7 and 8 students who are wearing track spikes must be given instruction and practice on safe use.
- When running above distances in practice, students may be temporarily out of sight and must run in pairs or groups.
- Parents/guardians must be informed of the school board's policy related to initiation/hazing activities.
- The presence and location of spectators must not present a safety concern. A school is responsible for supervising its own spectators. The ratio of supervisor to spectators must address safety concerns.

Supervision

- All activities must be supervised.
- The level of supervision must be commensurate with the inherent risk of the activity. The level of risk is related to the number of participants, the skill level of the participants, the type of equipment used, and environmental conditions.
- On-site supervision for sprints, relays and hallway/stair running.
- In-the-area supervision for middle distance (400m, 800m and 1500m).
- Constant visual supervision of starter's pistol when in use.
- Students must be informed that the use of equipment and the gymnasium are prohibited without supervision. In addition to verbal communication, the doors must be locked or signs must be posted indicating that students are not allowed to use the gym unless appropriately supervised.
- As a minimum the designated coach liaison will provide in-the-area supervision for all practices, games, and competitions.
- When a school team is travelling outside of their school district, a coach liaison from the same school/school district must accompany the team, must be accessible and at least one of the following criteria must be in place:
 - coach liaison is visible;
 - coach liaison is circulating on the same site;

- location of coach liaison is at the same location and whereabouts is known;
- if a coach is a high school student and under the age of 18, the coach liaison must be visible at all times.
- Consult school board and local athletic association rules and regulations with regard to coach and coach liaison duties and adhere to the higher standard of care.

Qualifications

- Game/match official(s) must be certified and/or experienced in officiating the sport.
- The head coach must demonstrate knowledge of the sport, skills, and strategies to the principal or designate.
- All coaches must be familiar with and implement, where applicable, the criteria outlined in [Coaches Expectations](#) .

First Aid

- A fully stocked first aid kit must be readily accessible. (Consult [Sample First Aid Kit](#))
- A working communication device (for example, cell phone) must be accessible.
- An individual who takes responsibility for providing first aid to injured students must be knowledgeable of the school board's concussion protocol and must follow the school's first aid emergency action plan, including accessibility to a vehicle for transportation of a student to hospital (consult [First Aid Plan and First Aid Emergency Response](#)) and be present during the entire practice/competition.

Definitions

- Coach:
 - Any individual approved by the principal or designate (consult [Coaches Expectations](#)). All new coaches must go through an approval process by school administrator/designate to determine the coach's knowledge, experience and, where appropriate, qualifications (for example, higher risk sports) to safely coach the sport.
- Coach Liaison:

- A teacher, principal, or vice-principal with a current certification from the Ontario College of Teachers and under contract by the school/school board. Consult [Coaches Expectations](#) for more information.
- Supervision:
 - The vigilant overseeing of a sport for regulation or direction. All facilities, equipment, and sports have inherent risks, but the more effectively they are supervised, the safer they become.
 - The Ontario Physical Activity Safety Standards in Education designate three categories of supervision, Constant visual supervision, On-site supervision, and In-the-area supervision. The categories take into consideration the risk level of the activity, the participants' skill level and the participants' maturity. The three levels of supervision described are not hierarchical but represent the type of supervision that an activity requires and the type of supervision that is inherently possible.
- Types of Supervision:
 - Constant visual supervision:
 - The coach is physically present, watching the activity in question. Only one activity requiring "Constant visual" supervision may take place while other activities are going on.
 - For example, during a track and field practice, some students are involved in high jump, some in relay, and others in distance running. For high Jump, the coach is at the event and is observing the activity.
 - In-the-area Supervision:
 - The coach could be in the gymnasium while another activity is taking place in an area adjacent to the gymnasium. In-the-area supervision requires the coach to be readily accessible.
 - For example, In-the-area supervision occurs:
 - in activities in which students may be out of sight for periods of time and the location of the coach is not nearby (for example, alpine skiing, cross-country running). At least one of the following criteria must be in place:
 - The coach is circulating

- The location of the coach has been communicated to students and volunteers
- in single activities and those that may be combined (for example, other in- the- area activities such as badminton, table tennis, handball – wall) with the following criteria in place:
 - The coach must be circulating between the activities and readily accessible
 - The coach informs the students of the location of the activities
- On-site Supervision:
 - Entails coach presence but not necessarily constantly viewing one specific activity. Momentary presence in adjoining rooms (for example, equipment room) to the gym is considered part of “on-site supervision”.
 - For example, during a track and field practice, some students are involved in high jump, some in relay, and others in distance running. For the relay, students are participating on the track/field and can be seen by the coach.

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Track and Field (Triple Jump/Long Jump)

ELEMENTARY - INTERSCHOOL

- Consult [Risk Management](#).
- This activity page must be presented to the activity provider prior to the activity taking place. The activity provider must meet the minimum requirements listed on this page. For more information on planning trips using outside providers, consult [Outside Activity Providers](#).
- Consult curricular [Fitness Activities](#) when involving participants in training and fitness development activities.

Equipment

- Determine that all equipment is safe for use (for example, no sharp corners, cracks, or splinters). Students must be encouraged to report equipment problems to the coach.
- Protective equipment must not be altered (for example, cutting a portion off the back of mouth guards).
- Rake.
- Shovel or spade.
- Keep rake, shovel, and spade away from pit and run-up when not in use.
- Determine sand pit is appropriate in size for all jumpers.

Refer to the [First Aid](#) section for first aid equipment requirements.

Clothing/Footwear/Jewellery

- Appropriate clothing and footwear must be worn.
- No bare feet or socks without shoes permitted.
- Grade 6, 7 and 8 athletes may wear 5mm (0.25") spikes on rubberized, asphalt and grass surfaces, and 9mm (0.5") spikes on cinder tracks. No track shoes with spikes removed permitted.
- The wearing of jewellery during practices and competitions must meet the rules of the governing body of the sport/activity, [OFSAA](#), and local athletic association. Consult the [General Safety](#)

Standards for Clothing, Footwear, and Jewellery when jewellery is not addressed by the governing body of the sport/activity, OFSAA or the local athletic association.

- When long hair poses a safety risk it must be secured. Devices (for example, hair pins, elastics and barrettes) used to tie back long hair must not present a safety concern.

Facilities

- Determine that all facilities are safe for use. Students must be encouraged to report facility problems to the coach.
- Runway must be free from water puddles and must provide safe footing and traction.
- Determine landing area is well- raked and free of foreign objects.
- Determine take-off area is firm and flat and is located between .5m-1m (1'6"-3'4") from the front edge of the landing area.
- In triple jump determine that the take-off areas are at an appropriate distance from the pit to allow for a safe landing on the second phase (step).
- Pits must be filled with sand to a minimum depth of 30cm (12").
- Dig pit at least once a season.
- Pits must not be located in high-traffic areas or near other activity sites, (for example, ball diamonds).
- Practices: Holes, hazards (for example, glass, rocks, sprinkler heads, sewer grates), and severely uneven surfaces must be identified. The conditions must be made safe or the activity must be modified or moved to a safe location. Hazards which cannot be removed must be brought to the attention of the students. Coach must notify principal/designate of unsafe field conditions.
- Competitions: Where hazardous conditions that cannot be avoided are identified by the coach and/or officials the conditions must be made safe or the competition must be cancelled or moved to a safe location. Coach must notify principal/designate of unsafe field conditions.
- Walls, stages, equipment, trees, and posts must not be used as turning points, finish lines, end zones, or boundaries. Establish a clearly delineated boundary line away from the hazards, using visual markers (for example, lines, pylons), to prevent contact/collision.
- Consult **General Safety Standards for Facilities** for the opening and closing of gymnasium divider doors/curtains.

- When running takes place off school site for a warm up, conditioning run and/or is an integral part of the activity:
 - Coaches must do a safety check ‘walk through’ in order to identify potential problems prior to initial use of route or course.
 - Coaches must outline to the students the route or course (for example, notice of areas to approach with caution) before the start of the run.
 - Coaches must determine that students are not crossing busy intersections unless directly supervised.

Environmental Considerations

- When environmental conditions may pose a risk to student safety (for example, thunderstorms [lightning] or student(s) with asthma, triggered by air quality), coaches must take into consideration their school board/school’s protocols and procedures related to:
 - environmental conditions (consult [Weather](#)); and
 - insects (for example, mosquitoes and ticks [consult the school/school board’s protocols and/or regional Public Health Department’s website]).
- Students must receive instruction on safety procedures related to environmental conditions and be made aware of ways to protect themselves (for example, sun burn, heat stroke).
- At all times the school board’s weather and insect procedures are the minimum standards. In situations where a higher standard of care is presented (for example, outside activity providers, facility/program coordinators), the higher standard of care must be followed.

Special Rules/Instructions

- Be aware of students whose medical condition (for example, asthma, anaphylaxis, casts, previous concussion, orthopaedic device) may affect participation. Consult [Medical Conditions](#).
- Prior to participation students must receive concussion information through the appropriate Ministry of Education’s Concussion Awareness Resource or the school board approved concussion resources. Students must also receive information on:
 - the Concussion Code of Conduct;

- concussion prevention strategies specific to the activity and inherent risks of the activity (that is, outline possible risks and ways to minimize the risks);
 - procedures and rules for safe play; and
 - the importance of reporting symptoms related to a suspected concussion.
- Students must confirm their review of the concussion awareness resource and Concussion Code of Conduct prior to participation.
 - Refer to the school board's transportation procedures related to communicating with parents/guardians the location of an off-site activity and the means of transportation used as well as to the need for obtaining parent/guardian permission.
 - Previous training, fitness level, and the length of time and intensity of physical activity must be taken into consideration.
 - Activities must be based on skills that are taught.
 - Skills must be taught in proper progression.
 - A proper warm-up and cool-down must be included.
 - Emphasize controlled movement when requiring students to walk or run backwards. Backward-running races are not permitted.
 - When involved in practice drills, students must not be required to close their eyes or be blindfolded.
 - Fair play and rules of the sport must be taught and strictly enforced.
 - Adequate liquid replacement (personal water bottles, water fountains) must be accessible for students before, during, and after physical activity to prevent dehydration.
 - Students must be informed that they are not to share water bottles.
 - No student may participate in a competition without prior skill development and practice.
 - Establish a procedure to initiate jumping.
 - Refrain from jumping if there are slippery conditions.
 - Grade 6, 7 and 8 students wearing track spikes must be given instruction and practice on use.
 - If students are rakers, they must be trained. As part of training, include rules such as:
 - remove rake before next competitor begins approach and hold rake prongs downward
 - begin raking after competitor is out of pit
 - rake sand into the middle, as opposed to out to the sides

- rakes not in use – prongs face downward.
- Determine that spectators and participants stay back from pit and runway.
- Parents/guardians must be informed of the school board's policy related to initiation/hazing activities.
- The presence and location of spectators must not present a safety concern. A school is responsible for supervising its own spectators. The ratio of supervisor to spectators must address safety concerns.

Supervision

- All activities must be supervised.
- The level of supervision must be commensurate with the inherent risk of the activity. The level of risk is related to the number of participants, the skill level of the participants, the type of equipment used, and environmental conditions.
- Constant visual supervision during initial skill instruction.
- On-site supervision after skills have been taught.
- Students must be informed that the use of equipment and the gymnasium are prohibited without supervision. In addition to verbal communication, the doors must be locked or signs must be posted indicating that students are not allowed to use the gym unless appropriately supervised.
- As a minimum the designated coach liaison will provide in-the-area supervision for all practices, games, and competitions.
- When a school team is travelling outside of their school district, a coach liaison from the same school/school district must accompany the team, must be accessible and at least one of the following criteria must be in place:
 - coach liaison is visible;
 - coach liaison is circulating on the same site;
 - location of coach liaison is at the same location and whereabouts is known;
 - if a coach is a high school student and under the age of 18, the coach liaison must be visible at all times.
- Consult school board and local athletic association rules and regulations with regard to coach and coach liaison duties and adhere to the higher standard of care.

Qualifications

- Game/match official(s) must be certified and/or experienced in officiating the sport.
- The head coach must demonstrate knowledge of the sport, skills, and strategies to the principal or designate.
- All coaches must be familiar with and implement, where applicable, the criteria outlined in [Coaches Expectations](#).

First Aid

- A fully stocked first aid kit must be readily accessible. (Consult [Sample First Aid Kit](#))
- A working communication device (for example, cell phone) must be accessible.
- An individual who takes responsibility for providing first aid to injured students must be knowledgeable of the school board's concussion protocol and must follow the school's first aid emergency action plan, including accessibility to a vehicle for transportation of a student to hospital (consult [First Aid Plan and First Aid Emergency Response](#)) and be present during the entire practice/competition.

Definitions

- **Coach:**
 - Any individual approved by the principal or designate (consult [Coaches Expectations](#)). All new coaches must go through an approval process by school administrator/designate to determine the coach's knowledge, experience and, where appropriate, qualifications (for example, higher risk sports) to safely coach the sport.
- **Coach Liaison:**
 - A teacher, principal, or vice-principal with a current certification from the Ontario College of Teachers and under contract by the school/school board. Consult [Coaches Expectations](#) for more information.
- **Supervision:**
 - The vigilant overseeing of a sport for regulation or direction. All facilities, equipment, and sports have inherent risks, but the more effectively they are supervised, the safer they

become.

- The Ontario Physical Activity Safety Standards in Education designate three categories of supervision, Constant visual supervision, On-site supervision, and In-the-area supervision. The categories take into consideration the risk level of the activity, the participants' skill level and the participants' maturity. The three levels of supervision described are not hierarchical but represent the type of supervision that an activity requires and the type of supervision that is inherently possible.

- **Types of Supervision:**

- **Constant visual supervision:**

- The coach is physically present, watching the activity in question. Only one activity requiring "Constant visual" supervision may take place while other activities are going on.
- For example, during a track and field practice, some students are involved in high jump, some in relay, and others in distance running. For high Jump, the coach is at the event and is observing the activity.

- **In-the-area Supervision:**

- The coach could be in the gymnasium while another activity is taking place in an area adjacent to the gymnasium. In-the-area supervision requires the coach to be readily accessible.
- For example, In-the-area supervision occurs:
 - in activities in which students may be out of sight for periods of time and the location of the coach is not nearby (for example, alpine skiing, cross-country running). At least one of the following criteria must be in place:
 - The coach is circulating
 - The location of the coach has been communicated to students and volunteers
 - in single activities and those that may be combined (for example, other in- the-area activities such as badminton, table tennis, handball – wall) with the following criteria in place:
 - The coach must be circulating between the activities and readily accessible

- The coach informs the students of the location of the activities
- **On-site Supervision:**
 - Entails coach presence but not necessarily constantly viewing one specific activity. Momentary presence in adjoining rooms (for example, equipment room) to the gym is considered part of “on-site supervision”.
 - For example, during a track and field practice, some students are involved in high jump, some in relay, and others in distance running. For the relay, students are participating on the track/field and can be seen by the coach.

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Track and Field (Shot Put)

ELEMENTARY - INTERSCHOOL

HIGH RISK ACTIVITY

- Consult [Risk Management](#).
- This activity page must be presented to the activity provider prior to the activity taking place. The activity provider must meet the minimum requirements listed on this page. For more information on planning trips using outside providers, consult [Outside Activity Providers](#).
- Consult curricular [Fitness Activities](#) when involving participants in training and fitness development activities.

Equipment

- Determine that all equipment is safe for use (for example, no sharp corners, cracks, or splinters). Students must be encouraged to report equipment problems to the coach.
- Protective equipment must not be altered (for example, cutting apportion off the back of mouth guards).
- Only shots designed for indoor use can be used in the gym.
- Shot must be of appropriate size and weight for the age and fitness level of the student. Visit [Athletics Ontario](#) for recommended weights.
- Softballs are an appropriate substitute for practice purposes.
- Towel/rag to dry shot.

Refer to the [First Aid](#) section for first aid equipment requirements.

Clothing/Footwear/Jewellery

- Appropriate clothing and footwear must be worn.
- No track spikes permitted.
- The wearing of jewellery during practices and competitions must meet the rules of the governing body of the sport/activity, [OFSAA](#), and local athletic association. Consult the [General Safety Standards for Clothing, Footwear, and Jewellery](#) when jewellery is not addressed by the governing body of the sport/activity, OFSAA or the local athletic association.

- When long hair poses a safety risk it must be secured. Devices (for example, hair pins, elastics and barrettes) used to tie back long hair must not present a safety concern.

Facilities

- Determine that all facilities are safe for use. Students must be encouraged to report facility problems to the coach.
- Landing area must be well marked and void of people during activity.
- Putting area must provide safe footing and traction.
- Practices: Holes, hazards (for example, glass, rocks, sprinkler heads, sewer grates), and severely uneven surfaces must be identified. The conditions must be made safe or the activity must be modified or moved to a safe location. Hazards which cannot be removed must be brought to the attention of the students. Coach must notify principal/designate of unsafe field conditions.
- Competitions: Where hazardous conditions that cannot be avoided are identified by the coach and/or officials the conditions must be made safe or the competition must be cancelled or moved to a safe location. Coach must notify principal/designate of unsafe field conditions.
- Walls, stages, equipment, trees, and posts must not be used as turning points, finish lines, end zones, or boundaries. Establish a clearly delineated boundary line away from the hazards, using visual markers (for example, lines, pylons), to prevent contact/collision.
- When running takes place off school site for a warm up, conditioning run and/or is an integral part of the activity:
 - Coaches must do a safety check 'walk through' in order to identify potential problems prior to initial use of route or course.
 - Coaches must outline to the students the route or course (for example, notice of areas to approach with caution) before the start of the run.
 - Coaches must determine that students are not crossing busy intersections unless directly supervised.

Environmental Considerations

- When environmental conditions may pose a risk to student safety (for example, thunderstorms [lightning] or student(s) with asthma, triggered by air quality), coaches must take into consideration their school board/school's protocols and procedures related to:
 - environmental conditions (consult [Weather](#)); and
 - insects (for example, mosquitoes and ticks [consult the school/school board's protocols and/or regional Public Health Department's website]).
- Students must receive instruction on safety procedures related to environmental conditions and be made aware of ways to protect themselves (for example, sun burn, heat stroke).
- At all times the school board's weather and insect procedures are the minimum standards. In situations where a higher standard of care is presented (for example, outside activity providers, facility/program coordinators), the higher standard of care must be followed.

Special Rules/Instructions

- Be aware of students whose medical condition (for example, asthma, anaphylaxis, casts, previous concussion, orthopaedic device) may affect participation. Consult [Medical Conditions](#).
- Prior to participation students must receive concussion information through the appropriate Ministry of Education's Concussion Awareness Resource or the school board approved concussion resources. Students must also receive information on:
 - the Concussion Code of Conduct;
 - concussion prevention strategies specific to the activity and inherent risks of the activity (that is, outline possible risks and ways to minimize the risks);
 - procedures and rules for safe play; and
 - the importance of reporting symptoms related to a suspected concussion.
- Students must confirm their review of the concussion awareness resource and Concussion Code of Conduct prior to participation.
- Refer to the school board's transportation procedures related to communicating with parents/guardians the location of an off-site activity and the means of transportation used as well as to the need for obtaining parent/guardian permission.
- Previous training, fitness level, and the length of time and intensity of physical activity must be taken into consideration.

- Activities must be based on skills that are taught.
- Skills must be taught in proper progression.
- A proper warm-up and cool-down must be included.
- Emphasize controlled movement when requiring students to walk or run backwards. Backward-running races are not permitted.
- When involved in practice drills, students must not be required to close their eyes or be blindfolded.
- Fair play and rules of the sport must be taught and strictly enforced.
- Adequate liquid replacement (personal water bottles, water fountains) must be accessible for students before, during, and after physical activity to prevent dehydration.
- Students must be informed that they are not to share water bottles.
- Parents/guardians must be informed of the school board's policy related to initiation/hazing activities.
- The presence and location of spectators must not present a safety concern. A school is responsible for supervising its own spectators. The ratio of supervisor to spectators must address safety concerns.
- No student may participate in a competition without prior skill development and practice.

Establish a Safe Routine for the Transportation and Use of Equipment

- Establish a safe routine for transporting equipment to and from the activity area and for safe placement of the equipment (away from participants) during activity set up.
- Establish safe routines for putting and retrieving of shots (for example, shots must never be thrown or rolled back to the throwing area).
- Only standing shot put technique may be taught (no spin).
- Where a protective screen is not in place, students who are not putting or retrieving shots, and spectators must be in a designated area at least 4m (13') behind the toe line

Supervision

- All activities must be supervised.
- The level of supervision must be commensurate with the inherent risk of the activity. The level of risk is related to the number of participants, the skill level of the participants, the type of

equipment used, and environmental conditions.

- Constant visual supervision is required.
- Students must be informed that the use of equipment and the gymnasium are prohibited without supervision. In addition to verbal communication, the doors must be locked or signs must be posted indicating that students are not allowed to use the gym unless appropriately supervised.
- As a minimum the designated coach liaison will provide in-the-area supervision for all practices, games, and competitions.
- When a school team is travelling outside of their school district, a coach liaison from the same school/school district must accompany the team, must be accessible and at least one of the following criteria must be in place:
 - coach liaison is visible;
 - coach liaison is circulating on the same site;
 - location of coach liaison is at the same location and whereabouts is known;
 - if a coach is a high school student and under the age of 18, the coach liaison must be visible at all times.
- Consult school board and local athletic association rules and regulations with regard to coach and coach liaison duties and adhere to the higher standard of care.

Qualifications

- Game/match official(s) must be certified and/or experienced in officiating the sport.
- The head coach must demonstrate knowledge of the sport, skills, and strategies to the principal or designate.
- All coaches must be familiar with and implement, where applicable, the criteria outlined in [Coaches Expectations](#).
- At least one track and field coach must possess one of the following coaching qualifications:
 - NCCP Instruction Coach – Run, Jump, Throw Instructor Course
 - Completion of athletics NCCP level 1 and/or level 2 certification in the past
 - Accreditation as a NCCP Track and Field Learning Facilitator
 - Attendance at a clinic or workshop within the last three years provided by an instructor who is knowledgeable of the activity (for example, appropriate skills and progressions),

and where safety is addressed as outlined in the Ontario Physical Activity Safety Standards in Education

- Past experience within the last 3 years as a coach in track and field - shot put having knowledge of the activity (for example, appropriate skills and progressions) and current safety practices as outlined in the Ontario Physical Activity Safety Standards in Education
- For more information on sport-specific NCCP training please visit coach.ca.

First Aid

- A fully stocked first aid kit must be readily accessible. (Consult [Sample First Aid Kit](#))
- A working communication device (for example, cell phone) must be accessible.
- The individual who takes responsibility for providing first aid to injured students must:
 - as a minimum, have a current first aid certification from a recognized first aid provider (for example, St. John Ambulance, Red Cross) that includes CPR B or C and training in head, neck and spinal injury management;
 - be in the area and readily accessible during the entire practice/competition;
 - be aware of the school's first aid emergency action plan and follow their first aid emergency response (consult [First Aid Plan and First Aid Emergency Response](#));
 - follow their school board's concussion protocol for a suspected concussion; and
 - not be a participant in the activity.

Definitions

- **Coach:**
 - Any individual approved by the principal or designate (consult [Coaches Expectations](#)). All new coaches must go through an approval process by school administrator/designate to determine the coach's knowledge, experience and, where appropriate, qualifications (for example, higher risk sports) to safely coach the sport.
- **Coach Liaison:**
 - A teacher, principal, or vice-principal with a current certification from the Ontario College of Teachers and under contract by the school/school board. Consult [Coaches Expectations](#)

for more information.

- **Supervision:**

- The vigilant overseeing of a sport for regulation or direction. All facilities, equipment, and sports have inherent risks, but the more effectively they are supervised, the safer they become.
- The Ontario Physical Activity Safety Standards in Education designate three categories of supervision, Constant visual supervision, On-site supervision, and In-the-area supervision. The categories take into consideration the risk level of the activity, the participants' skill level and the participants' maturity. The three levels of supervision described are not hierarchical but represent the type of supervision that an activity requires and the type of supervision that is inherently possible.

- **Types of Supervision:**

- **Constant visual supervision:**

- The coach is physically present, watching the activity in question. Only one activity requiring "Constant visual" supervision may take place while other activities are going on.
- For example, during a track and field practice, some students are involved in high jump, some in relay, and others in distance running. For high Jump, the coach is at the event and is observing the activity.

- **In-the-area Supervision:**

- The coach could be in the gymnasium while another activity is taking place in an area adjacent to the gymnasium. In-the-area supervision requires the coach to be readily accessible.
- For example, In-the-area supervision occurs:
 - in activities in which students may be out of sight for periods of time and the location of the coach is not nearby (for example, alpine skiing, cross-country running). At least one of the following criteria must be in place:
 - The coach is circulating
 - The location of the coach has been communicated to students and volunteers

- in single activities and those that may be combined (for example, other in- the- area activities such as badminton, table tennis, handball – wall) with the following criteria in place:
 - The coach must be circulating between the activities and readily accessible
 - The coach informs the students of the location of the activities
- **On-site Supervision:**
 - Entails coach presence but not necessarily constantly viewing one specific activity. Momentary presence in adjoining rooms (for example, equipment room) to the gym is considered part of “on-site supervision”.
 - For example, during a track and field practice, some students are involved in high jump, some in relay, and others in distance running. For the relay, students are participating on the track/field and can be seen by the coach.

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Track and Field (High Jump)

ELEMENTARY - INTERSCHOOL

HIGH RISK ACTIVITY

- Consult [Risk Management](#).
- This activity page must be presented to the activity provider prior to the activity taking place. The activity provider must meet the minimum requirements listed on this page. For more information on planning trips using outside providers, consult [Outside Activity Providers](#).
- Consult curricular [Fitness Activities](#) when involving participants in training and fitness development activities.

Equipment

- Determine that all equipment is safe for use (for example, no sharp corners, cracks, or splinters). Students must be encouraged to report equipment problems to the coach.
- Protective equipment must not be altered (for example, cutting apportion off the back of mouth guards).
- Landing Mats - Practices and tryouts (whether done in class or outside instructional time):
 - Landing surface must be a minimum of 1.5m x 3.6m x .5m (5' x 12' x 20") and in addition there must be a double layer of Velcro mats along three sides with no gaps.
- Landing Mats - Competition:
 - The landing surface (excluding the Velcro apron around the outside) must be a minimum of 1.5m x 6m x .5m (5' x 20' x 20"). There must be one layer of Velcro mats around the three sides with no gaps.
 - One mat, or mats in combination, may be used to meet or exceed the above minimums.
 - The above mats must be placed end-to-end, parallel to crossbar.
 - When two mats are placed end-to-end, use a cover or place a Velcro mat over the gap between crash mats.
 - Two jumping mats used end-to-end must be of the same thickness.
 - Check landing mats regularly for damage.

- Cross Bars:
 - Metal cross bars are not to be used.
 - Competitions and Practices – Fibreglass cross bars must be used.
 - Regularly check cross bars for cracks.
 - Weighted rope or elastic may be used, rather than a crossbar, for warm-up or practice.
- High Jump Standards:
 - Check standards regularly for damage. Repair or replace as needed.

Refer to the [First Aid](#) section for first aid equipment requirements.

Clothing/Footwear/Jewellery

- Appropriate clothing and footwear must be worn.
- Students may wear 5mm spikes on rubberized or asphalt jumping surfaces. No track shoes with spikes removed permitted.
- No bare feet or socks without shoes permitted.
- The wearing of jewellery during practices and competitions must meet the rules of the governing body of the sport/activity, [OFSAA](#), and local athletic association. Consult the [General Safety Standards for Clothing, Footwear, and Jewellery](#) when jewellery is not addressed by the governing body of the sport/activity, OFSAA or the local athletic association.
- When long hair poses a safety risk it must be secured. Devices (for example, hair pins, elastics and barrettes) used to tie back long hair must not present a safety concern.

Facilities

- Determine that all facilities are safe for use. Students must be encouraged to report facility problems to the coach.
- Indoor and outdoor approach area must be smooth, traffic-free and provide safe footing and traction.

- Activity and surrounding area and surrounding area must be free of all obstacles (for example, tables, chairs).
- Practices: Holes, hazards (for example, glass, rocks, sprinkler heads, sewer grates), and severely uneven surfaces must be identified. The conditions must be made safe or the activity must be modified or moved to a safe location. Hazards which cannot be removed must be brought to the attention of the students. Coach must notify principal/designate of unsafe field conditions.
- Competitions: Where hazardous conditions that cannot be avoided are identified by the coach and/or officials the conditions must be made safe or the competition must be cancelled or moved to a safe location. Coach must notify principal/designate of unsafe field conditions.
- Walls, stages, equipment, trees, and posts must not be used as turning points, finish lines, end zones, or boundaries. Establish a clearly delineated boundary line away from the hazards, using visual markers (for example, lines, pylons), to prevent contact/collision.
- When running takes place off school site for a warm up, conditioning run and/or is an integral part of the activity:
 - Coaches must do a safety check 'walk through' in order to identify potential problems prior to initial use of route or course.
 - Coaches must outline to the students the route or course (for example, notice of areas to approach with caution) before the start of the run.
 - Coaches must determine that students are not crossing busy intersections unless directly supervised.

Environmental Considerations

- When environmental conditions may pose a risk to student safety (for example, thunderstorms [lightning] or student(s) with asthma, triggered by air quality), coaches must take into consideration their school board/school's protocols and procedures related to:
 - environmental conditions (consult [Weather](#)); and
 - insects (for example, mosquitoes and ticks [consult the school/school board's protocols and/or regional Public Health Department's website]).
- Students must receive instruction on safety procedures related to environmental conditions and be made aware of ways to protect themselves (for example, sun burn, heat stroke).

- At all times the school board's weather and insect procedures are the minimum standards. In situations where a higher standard of care is presented (for example, outside activity providers, facility/program coordinators), the higher standard of care must be followed.

Special Rules/Instructions

- Be aware of students whose medical condition (for example, asthma, anaphylaxis, casts, previous concussion, orthopaedic device) may affect participation. Consult [Medical Conditions](#).
- Prior to participation students must receive concussion information through the appropriate Ministry of Education's Concussion Awareness Resource or the school board approved concussion resources. Students must also receive information on:
 - the Concussion Code of Conduct;
 - concussion prevention strategies specific to the activity and inherent risks of the activity (that is, outline possible risks and ways to minimize the risks);
 - procedures and rules for safe play; and
 - the importance of reporting symptoms related to a suspected concussion.
- Students must confirm their review of the concussion awareness resource and Concussion Code of Conduct prior to participation.
- Refer to the school board's transportation procedures related to communicating with parents/guardians the location of an off-site activity and the means of transportation used as well as to the need for obtaining parent/guardian permission.
- Previous training, fitness level, and the length of time and intensity of physical activity must be taken into consideration.
- Activities must be based on skills that are taught.
- Skills must be taught in proper progression.
- A proper warm-up and cool-down must be included.
- Emphasize controlled movement when requiring students to walk or run backwards. Backward-running races are not permitted.
- When involved in practice drills, students must not be required to close their eyes or be blindfolded.
- Fair play and rules of the sport must be taught and strictly enforced.

- Adequate liquid replacement (personal water bottles, water fountains) must be accessible for students before, during, and after physical activity to prevent dehydration.
- Students must be informed that they are not to share water bottles.
- No student may participate in a competition without prior skill development and practice.
- Bar monitors must stay in front and off to the side of standards prior to, and during, each jump.
- High-jump landing surface must not butt up against a wall and must be a minimum of 1m (3'3") from any wall and any other permanent structures.
- Determine that landing mats and Velcro mats are firmly secured and do not slide when landed upon.
- When landing surfaces are set up but not being used, deterrents for use must be in place (for example, mark perimeter with cones, provide supervision, put mats in storage area, place sign on mats – "Use of mats requires supervision").
- Stress short, controlled approach (for example, between three and nine steps).
- If student is using "flop style", teach student to take off closer to the nearest upright on approach.
- Students who are wearing track spikes must be given instruction and practice on safe use.
- Parents/guardians must be informed of the school board's policy related to initiation/hazing activities.
- The presence and location of spectators must not present a safety concern. A school is responsible for supervising its own spectators. The ratio of supervisor to spectators must address safety concerns.

Supervision

- All activities must be supervised.
- The level of supervision must be commensurate with the inherent risk of the activity. The level of risk is related to the number of participants, the skill level of the participants, the type of equipment used, and environmental conditions.
- Constant visual supervision is required.
- Students must be informed that the use of equipment and the gymnasium are prohibited without supervision. In addition to verbal communication, the doors must be locked or signs must be posted indicating that students are not allowed to use the gym unless appropriately supervised.

- As a minimum the designated coach liaison will provide in-the-area supervision for all practices, games, and competitions.
- When a school team is travelling outside of their school district, a coach liaison from the same school/school district must accompany the team, must be accessible and at least one of the following criteria must be in place:
 - coach liaison is visible;
 - coach liaison is circulating on the same site;
 - location of coach liaison is at the same location and whereabouts is known;
 - if a coach is a high school student and under the age of 18, the coach liaison must be visible at all times.
- Consult school board and local athletic association rules and regulations with regard to coach and coach liaison duties and adhere to the higher standard of care.

Qualifications

- Game/match official(s) must be certified and/or experienced in officiating the sport.
- The head coach must demonstrate knowledge of the sport, skills, and strategies to the principal or designate.
- All coaches must be familiar with and implement, where applicable, the criteria outlined in **Coaches Expectations**.
- At least one track and field - high jump coach must possess one of the following coaching qualifications:
 - NCCP Instruction Coach – Run, Jump, Throw Instructor Course
 - Completion of athletics NCCP level 1 and/or level 2 certification in the past
 - Accreditation as a NCCP Track and Field Learning Facilitator
 - Attendance at a clinic or workshop within the last three years provided by an instructor who is knowledgeable of the activity (for example, appropriate skills and progressions), and where safety is addressed as outlined in the Ontario Physical Activity Safety Standards in Education
 - Past experience within the last 3 years as a coach in track and field - high jump having knowledge of the activity (for example, appropriate skills and progressions) and current

safety practices as outlined in the Ontario Physical Activity Safety Standards in Education

- For more information on sport-specific NCCP training please visit coach.ca.

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